

Meeting Preparation NAAC 2024 through Google Meet

TAQA, SPD Bhopal Dated 22.03.2024

A meeting was organized by TAQA, SPD Cell Bhopal. The meeting was addressed by Dr. Pavan Rajpoot at 3:30pm through Google Meet. The principal, IQAC coordinator, all the criteria in-charge, computer operator and all concerned with IQAC NAAC preparations joined in. Each criteria in-charge was informed of the requirements and preparations by Dr. Pavan Rajput.

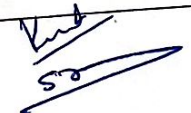
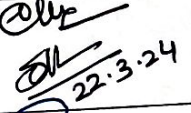

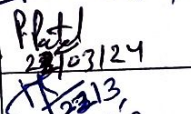


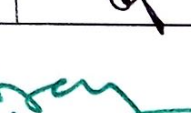
Adivisors-

Prof. Amar Vatnani


Dr. Aditya Lunawat

Dr. Jyoti Taneja

Member- Dr. Namita Katju

CRITERIA NO.	CRITERION NAME	MEMBERS	SIGNATURE
CRITERION-I	CURRICULAR ASPECTS	Dr. Kavita Rawat Dr. Sunita Sharma	
CRITERION-II	TEACHING LEARNING AND EVALUTION	Dr. Sunita Malviya Dr. Sudeep Chhabra	
CRITERION-III	RESEARCH, INNOVATION AND EXTENSION	Dr. R.S. Waghela Dr. Diwakar Mahobiya	
CRITERION-IV	INFRASTRUCTURE AND LEARNING RESOURCES	Dr. Mahesh Gupta Dr. Padma Patel	
CRITERION-V	STUDENT SUPPORT AND PROGRESSION	Dr. Venu Trivedi Dr. Geeta Choudhary	
CRITERION-VI	GOVERNANCE, LEADERSHIP AND MANAGEMENT	Dr. D.N. Purohit Dr. Dipti Agrawal	
CRITERION-VII	INSTITUTIONAL VALUES AND BEST PRACTICES	Dr. S.P. Pandey Dr. Arun Arya	


Dr. Usha Jain
Coordinator


Prakash Garg IQAC
Principal
Shri Atal Bihari Vajpayee
Government Arts & Commerce College
INDORE (M.P.)



**Shri Atal Bihari Vajpayee
Government Arts & Commerce College Indore (M.P.)**

(Accredited B+ Grade from NACC)

AB Road, Bhanwar Kua Square, Indore (M.P.) 452017 Phone/Flex : 0731-2460579
Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com

Date 16.10.2023

Notice

All the members of the Institutional Quality assurance (IQAC) are requested to attend the meetings of the committee, scheduled to take place on 16th October 2023 at 12:00 in IQAC Hall.

The agenda of the meetings are as follow.

- Opening Remarks
- Distribution of the Criteria
- Discussion on the action to be taken in the Academic year 2023-24
- Review of the Previous action plan
- Any other business
- Adjournment

Members are expected to come prepared to discuss the agenda. In case any of the member is unable to attend the meeting, kindly notify the undersigned.

Thanking You

Sincerely

Dr. Usha Jain

Coordinator IQAC



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Minutes of IQAC Meeting

IQAC meeting held on 16.10.2023 at 12 P.M was attended by the following members of IQAC committee.

S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman
2.	Dr. Usha Jain	Chief Coordinator
3.	Dr. Namita Katju	co - Coordinator
4.	Dr. Kavita Rawat	Member
5.	Dr. Sushma Shrivastav	Member
6.	Dr. R.S. Waghela	Member
7.	Dr. Mahesh Gupta	Member
8.	Dr. Venu Trivedi	Member
9.	Dr. D.N. Purohit	Member
10.	Dr. S.P. Pandey	Member
11.	Dr. Sunita Sharma	Member
12.	Dr. Manisha Mathur	Member
13.	Dr. Diwakar Mahobiya	Member
14.	Dr. Padma Patel	Member
15.	Dr. Dipti Agrawal	Member
16.	Dr. Arun Arya	Member
17.	Dr. Aaditya Sunavat, Dr. Amar Vatnani, Dr. Jyoti Taneja 	Advisory Board

1. **Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented.
2. **Distribution of Criteria-** The members were presented the file of respected Criterion for their perusal.
3. **Discussion on the Action Plan-** New action plan for the year 2023-24 was discussed in the meeting.
4. **Review of the Previous action plan –** The progress of the previous action plan was reviewed the member discussed the status of each Criterion.
5. **Any Other Business-** Dr. Jyoti Taneja, Dr. Amar Vatnani, Dr. Aaditya Lunavat informed about the policies of the college.
6. **Closing of the meeting –** The vote of thanks was given by the coordinator who proposed the next meeting to be scheduled on 18.10.2023



Dr. Usha Jain

IQAC Coordinator



Dr. Prakash Garg

P
Shri **Principal**
Government ... College
INDORE (M.P.)



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Date 18.10.2023

Minutes of IQAC Meeting

The IQAC meeting was held on 18th October 2023. The agenda of the meeting is as follow-

- Criterion wise meeting.
- Discussion on various aspects of criterion.
- Focus on proper documentation of various activities performed in the college.

S.n.	Attendees	Member
1.	Dr. Usha Jain	Chief Coordinator
2.	Dr. Kavita Rawat	Member
3.	Dr. Sushma Shrivastav	Member
4.	Dr. R.S. Waghela	Member
5.	Dr. Venu Trivedi	Member
6.	Dr. D.N. Purohit	Member
7.	Dr. S.P. Pandey	Member
8.	Dr. Manisha Mathur	Member
9.	Dr. Diwakar Mahobiya	Member
10.	Dr. Padma Patel	Member
11.	Dr. Dipti Agrawal	Member
12.	Dr. Arun Arya	Member

The meeting commenced at 11:30 AM in IQAC hall. One by one various criteria required for accreditation of the college were discussed by the co-ordinator with the members of the commi and the issues to carry out the execution of various matrice were jotted down to be resolve early as possible.


Dr. Usha Jain

IQAC Coordinator


Dr. Prakash Garg

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Date 23.03.2024

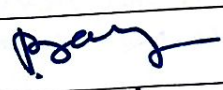







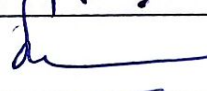

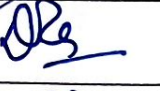
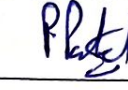


Minutes of IQAC Meeting


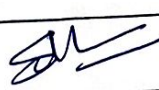

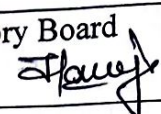
The IQAC meeting was held on 23.03.2024. The agenda of the meeting is as follow-

Agenda of the Meeting

1. Presentation of Action Taken Report
2. Criteria wise Discussion of 2019-20
3. Deadline for the Submission of AQAR 2019-20
4. Websites upgradation
5. Task to be done in March – April

Following Criterion members attended the meeting-

S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman 
2.	Dr. Usha Jain	Chief Coordinator 
3.	Dr. Namita Katju	Member 
4.	Dr. Kavita Rawat	Member 
5.	Dr. R.S. Waghela	Member 
6.	Dr. Mahesh Gupta	Member 
7.	Dr. Venu Trivedi	Member 
8.	Dr. Geeta Choudhary	Member 
9.	Dr. D.N. Purohit	Member 
10.	Dr. S.P. Pandey	Member 
11.	Dr. Sunita Sharma	Member 
12.	Dr. Diwakar Mahobiya	Member 
13.	Dr. Padma Patel	Member 
14.	Dr. Dipti Agrawal	Member 

15.	Dr. Arun Arya	Member 
16.	Dr. Shandhya Bhargava	Member
17.	Dr. Sunita Malviya	Member
18.	Dr. Sudeep Chhabra	Member 
19.	Dr. Aaditya Lupey, Dr. Amar Vatnani, Dr. Jyoti Taneja 	Advisory Board 

The meeting of all the IQAC members along with the website in charge and the advisory committee was conducted in IQAC. In the presence of the principle of the college.

- 1. Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented
- 2. Action Taken Report-** The action taken report Was presented by IQAC coordinator Dr. Usha Jain. Where the successful completion and submission of 18-19 AQAR was mentioned. The previous meeting of IQAC focused on the completion of 2019-20 AQAR where all the criteria members were requested to collect the respective data of their criteria. So, it was commendable that three out of seven criteria are complete and remaining criterion will be completed with in a week.
- 3. The Requirements from the incomplete criterion are as follow -**
 - Complete 2- Teaching Learning and Evaluation (Incomplete)
 - Criterion 3- Research Innovation and extension (3.4.1)
 - Criterion 5- Students Support and Progression (5.1.1, 5.1.3, 5.2.2)
 - Criterion 7 - Institutional Values and Best Practices (7.1.6, 7.1.1)
- 4. The Deadline to submit 2019-20 AQAR – 03-4-2024** was fixed by the head of the institution Dr. Prakash Garg for the submission of 2019-20.
- 5. Websites Upgradation**
- 6. Value added Programs to be conducted by the department**
- 7. Vote of thanks** – vote of thanks was given by Dr. Usha Jain, IQAC Coordinator. She appreciated the commitment and dedication of all the team members


Dr. Usha Jain
IQAC Coordinator


DR. PRAKASH GARG
Shri. Arun Kumar Jain
Government Arts & Commerce College
INDORE (M.P.)

Minutes of The Meeting

IQAC and Department of Political Science, in the presence of the Head of the Institute conducted the Staff meeting on 27.12.2023 for the organization of "National Seminar on Human Rights on 29th Dec 2023"


Agenda of the Meeting is as follows-

1. Details of the planning of national seminar
2. Formation of Committees
3. Work distribution to the committees.

Human rights are very vital issue in today's modern world. It is relevant for students as well as faculty. Therefore, in the discussion with the all member of the staff, it was decided by the political science to carry out the national seminar on "Different Aspects Of Human Rights in Present Perspective". Various committees like Invitation, certificate, Registration, reporting were formed. The lists attached. The nominal fee of Rs 600 was decided for academicians /professional and for students Rs 300.

It was unanimously decided to invite Smt. Asha Mathur (Special Guest), Dr. Suresh T. Silavat (Special Guest), Smt. Shailendra Parashar (Keynote Speaker), Mr. Vijay Salvia (Speaker)

The meeting was presided over by Dr. Prakash Garg (Principal), Dr. D.K. Gupta (Administrative Officer), Dr. Aditya Lunawat (IQAC Advisor), Dr. Mamta Chandrashekar (HOD Political Science)


Dr. Usha Jain
Co-Ordinator IQAC


Dr. Prakash Garg
Principal
Shri. Atal Bihari Vajpayee
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Date 03.04.2024

Minutes of IQAC Meeting


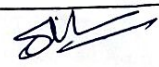
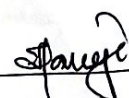
The IQAC meeting was held on 03.04.2024. The agenda of the meeting is as follow-

Agenda of the Meeting

1. Presentation of Action Taken Report
2. Report of Completion of criteria
3. Submission of AQAR 2019-20

Following Criterion members attended the meeting-


S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman
2.	Dr. Usha Jain	Chief Coordinator
3.	Dr. Namita Katju	Member
4.	Dr. Kavita Rawat	Member
5.	Dr. R.S. Waghela	Member
6.	Dr. Mahesh Gupta	Member
7.	Dr. Venu Trivedi	Member
8.	Dr. Geeta Choudhary	Member
9.	Dr. D.N. Purohit	Member
10.	Dr. S.P. Pandey	Member
11.	Dr. Sunita Sharma	Member
12.	Dr. Diwakar Mahobiya	Member
13.	Dr. Padma Patel	Member
14.	Dr. Dipti Agrawal	Member

15.	Dr. Arun Arya	Member	
17.	Dr. Sunita Malviya	Member	
18.	Dr. Sudeep Chhabra	Member	
19.	Dr. Aaditya Lunavat, Dr. Amar Vatnani, Dr. Jyoti Taneja	Advisory Board	

The meeting of all the IQAC members along with the website in charge and the advisory committee was conducted in IQAC. In the presence of the principle of the college.

- 1. Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented
- 2. Action Taken Report-** The action taken report Was presented by IQAC coordinator Dr. Usha Jain. The previous meeting of IQAC focused on the completion of 2019-20 AQAR where criteria member 2,3,5,7 presented their report of completion of their criteria. Thus, hence the deadline of submission 2019-20 has been met.
- 3.** Dr. Jyoti Taneja, once finalizes the AQAR will be submitted.
- 4. Value added Program to be conducted by Dr. Venu Trivedi from 4th April 2024**
- 8. Vote of thanks** – vote of thanks was given by Dr. Usha Jain, IQAC Coordinator. She appreciated the commitment and dedication of all the team members


Dr. Usha Jain
IQAC Coordinator


Dr. Prakash Garg
Principal
Shri. J. P. Jyoti
Government Arts & Commerce College
INDORE (M.P.)



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Date 28.05.2024

Minutes of IQAC Meeting

The NAAC meeting was held on 28.05.2024. The agenda of the meeting is as follow-

Agenda of the Meeting

1. Presentation by Technical assistance higher Education Mr. Pawan Rajput
2. Following staff members attended the meeting.


Following Criterion members attended the meeting-

S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman
2.	Dr. D.K. Gupta	Administrative Officer
3.	Mr. Pawan Rajput	Technical assistance higher Education
4.	Dr. Venu Trivedi	IQAC Coordinator
5.	Dr. Amar Vatannai	Professor
6.	Dr. Aaditya Lunavat	Professor
7.	Dr. Usha Jain	Member
8.	Dr. D.N. Purohit	Member
9.	Dr. Tripat kaur chawala	Member
10.	Dr. Ajay Kale	Professor
11.	Dr. Sunita Malviya	Member
12.	Dr. Sudeep Chhabra	Member
13.	Dr. M.K. Mishra	Sports Officer
14.	Dr. Dhanjay Singh Chandel	Guest Faculty
15.	Dr. Pinky Saxena	Guest Faculty
16.	Dr. Kalpana Saxena	Guest Faculty

1. **Minutes of the Meeting-** The chairperson Dr. Prakash Garg welcomed technical assistance higher Education Mr. Pawan Rajput. The purpose of the meeting was to explain 56 questions of 7 Criterion of NAAC, their SOP, Benchmark, data template and SSR Mr. Rajput also explain about the 32 key indicators, 22 QIM and 34 QnM

2. **Vote of thanks** – vote of thanks was given by Dr. Venu Trivedi, IQAC Coordinator. She appreciated the commitment and dedication of all the team members


Dr. Venu Trivedi
IQAC Coordinator


Dr. Prakash Garg
Principal

Government Commerce College
INDORE (M.P.)



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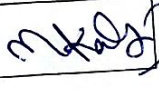
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Date 19.06.2024

Minutes of IQAC Meeting

An online meeting (Google meet- <https://meet.google.com/eoo-nrqm-knw>) is organized today at 2:30 PM through Mr. Pawan Rajput, SPD NAAC Cell in which following members were present

S.n.	Attendees	Member
1.	Dr. Amar Vatannai	Principal 
2.	Dr. Venu Trivedi	IQAC Coordinator 
3.	Dr. Namita Katju	Member IQAC 

Following instructions given by Mr. Pawan Rajput

1. Each Institution has to organize following programs of training through National Skill Development corporation (NSDC) for final year students.

- Language
- Spoken English
- Personality Development

2. Following works have to complete by 30th June 2024 from the institute

- Construction work
- New Courses
- Entrance Gate
- Sign Ages
- Cleaning
- Group of 10 students (Help in college work)
- All computer are working condition

- Indian knowledge system flex
- NEP
- युवा संसाधन केन्द्र (नाम) Vivekanand career Guidance (work plan , Achievements, training, activities)
- AMC (Water, computer, Instruments)

Lastly Mr. Pawan Rajput instructed to complete AQAR of last Five Years and IQA and submit it up to 30th June 2024


Dr. Venu Trivedi
IQAC Coordinator


Dr. Amar Vatnani
Principal
Shri Atal Bihari Vajpayee
Government Arts & Commerce College
INDORE (M.P.)



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Date 28.05.2024

Minutes of IQAC Meeting

The NAAC meeting was held on 28.05.2024. The agenda of the meeting is as follow-

Agenda of the Meeting

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2. Following staff members attended the meeting.


Following Criterion members attended the meeting-

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1.	Dr. Prakash Garg	Chairman
2.	Dr. D.K. Gupta	Administrative Officer
3.	Mr. Pawan Rajput	Technical assistance higher Education
4.	Dr. Venu Trivedi	IQAC Coordinator
5.	Dr. Amar Vatannai	Professor
6.	Dr. Aaditya Lunavat	Professor
7.	Dr. Usha Jain	Member
8.	Dr. D.N. Purohit	Member
9.	Dr. Tripat kaur chawala	Member
10.	Dr. Ajay Kale	Professor
11.	Dr. Sunita Malviya	Member
12.	Dr. Sudeep Chabbra	Member
13.	Dr. M.K. Mishra	Sports Officer
14.	Dr. Dhanjay Singh Chandel	Guest Faculty
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2. **Vote of thanks** – vote of thanks was given by Dr. Venu Trivedi, IQAC Coordinator. She appreciated the commitment and dedication of all the team members

CH 28/5/24
Dr. Venu Trivedi
IQAC Coordinator


Dr. Prakash Garg
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Shri Atal Bihari Vajpayee
Government Arts & Commerce College
INDORE (M.P.)

Date 23.03.2024

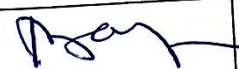

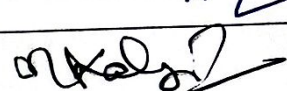




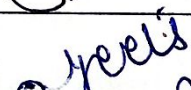

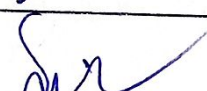
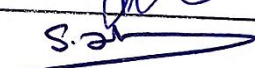

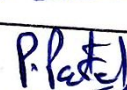
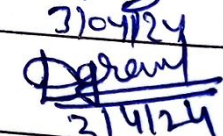
Minutes of IQAC Meeting







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2. Criteria wise Discussion of 2019-20
3. Deadline for the Submission of AQAR 2019-20
4. Websites upgradation
5. Task to be done in March – April

Following Criterion members attended the meeting-

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4.	Dr. Kavita Rawat	Member 
5.	Dr. R.S. Waghela	Member 
6.	Dr. Mahesh Gupta	Member 
7.	Dr. Venu Trivedi	Member  23/3/24
8.	Dr. Geeta Choudhary	Member  23/03
9.	Dr. D.N. Purohit	Member 
10.	Dr. S.P. Pandey	Member 
11.	Dr. Sunita Sharma	Member 
12.	Dr. Diwakar Mahobiya	Member 
13.	Dr. Padma Patel	Member 
14.	Dr. Dipti Agrawal	Member  31/4/24

15.	Dr. Arun Arya	Member	
16.	Dr. Shandhya Bhargava	Member	 03.04.24
17.	Dr. Sunita Malviya	Member	
18.	Dr. Sudeep Chhabra	Member	 03.04.24
19.	Dr. Aaditya Luvavat, Dr. Amar Vatnani, Dr. Jyoti Taneja	Advisory Board	 

The meeting of all the IQAC members along with the website in charge and the advisory committee was conducted in IQAC. In the presence of the principle of the college.

1. **Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented

2. **Action Taken Report-** The action taken report Was presented by IQAC coordinator Dr. Usha Jain. Where the successful completion and submission of 18-19 AQAR was mentioned. The previous meeting of IQAC focused on the completion of 2019-20 AQAR where all the criteria members were requested to collect the respective data of their criteria. So, it was commendable that three out of seven criteria are complete and remaining criterion will be completed with in a week.

3. **The Requirements from the incomplete criterion are as follow -**

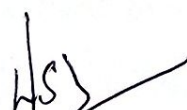
- Complete 2- Teaching Learning and Evaluation (Incomplete)
- Criterion 3- Research Innovation and extension (3.4.1)
- Criterion 5- Students Support and Progression (5.1.1, 5.1.3, 5.2.2)
- Criterion 7 - Institutional Values and Best Practices (7.1.6, 7.1.1)

4. **The Deadline to submit 2019-20 AQAR – 03-4-2024** was fixed by the head of the institution Dr. Prakash Garg for the submission of 2019-20.

5. **Websites Upgradation**

6. **Value added Programs to be conducted by the department**

7. **Vote of thanks** – vote of thanks was given by Dr. Usha Jain, IQAC Coordinator. She appreciated the commitment and dedication of all the team members


Dr. Usha Jain
IQAC Coordinator


Prakash Garg
Principal
Principal
Shri Atal Bihari Vajpai
Govt. Arts & Comm. College
INDORE (M.P.)

Shri Atal Bihari Vajpayee
Government Arts & Commerce College Indore (M.P.)

(Accredited B+ Grade from NACC)

AB Road, Bhanwar Kua Square, Indore (M.P.) 452017 Phone/Flex : 0731-2460579
Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com

Date 03.04.2024

Minutes of IQAC Meeting


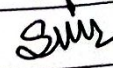
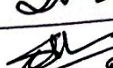
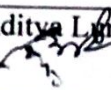
The IQAC meeting was held on 03.04.2024. The agenda of the meeting is as follow-

Agenda of the Meeting

1. Presentation of Action Taken Report
2. Report of Completion of criteria
3. Submission of AQAR 2019-20


Following Criterion members attended the meeting-


S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman <i>P. Garg</i>
2.	Dr. Usha Jain	Chief Coordinator <i>U. Jain</i>
3.	Dr. Namita Katju	Member <i>N. Katju</i>
4.	Dr. Kavita Rawat	Member <i>K. Rawat</i>
5.	Dr. R.S. Waghela	Member <i>R.S. Waghela</i>
6.	Dr. Mahesh Gupta	Member <i>M. Gupta</i>
7.	Dr. Venu Trivedi	Member <i>V. Trivedi</i> 03/04/24
8.	Dr. Geeta Choudhary	Member <i>G. Choudhary</i>
9.	Dr. D.N. Purohit	Member <i>D.N. Purohit</i>
10.	Dr. S.P. Pandey	Member <i>S.P. Pandey</i>
11.	Dr. Sunita Sharma	Member <i>S. Sharma</i> 31/4/24
12.	Dr. Diwakar Mahobiya	Member <i>D. Mahobiya</i>
13.	Dr. Padma Patel	Member <i>P. Patel</i> 31-4/24
14.	Dr. Dipti Agrawal	Member <i>D. Agrawal</i> 31/4/24

15.	Dr. Arun Arya	Member	
17.	Dr. Sunita Malviya	Member	
18.	Dr. Sudeep Chhabra	Member	 03.04.24
19.	Dr. Aaditya Lohavat, Dr. Amar Vatnani, Dr. Jyoti Taneja	Advisory Board	

The meeting of all the IQAC members along with the website in charge and the advisory committee was conducted in IQAC. In the presence of the principle of the college.

1. **Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented
2. **Action Taken Report-** The action taken report Was presented by IQAC coordinator Dr. Usha Jain. The previous meeting of IQAC focused on the completion of 2019-20 AQAR where criteria member 2,3,5,7 presented their report of completion of their criteria. Thus, hence the deadline of submission 2019-20 has been met.
3. Dr. Jyoti Taneja, once finalizes the AQAR will be submitted.
4. **Value added Program to be conducted by Dr. Venu Trivedi from 4th April 2024**
8. **Vote of thanks** – vote of thanks was given by Dr. Usha Jain, IQAC Coordinator. She appreciated the commitment and dedication of all the team members


Dr. Usha Jain
IQAC Coordinator


Dr. Prakash Garg
Principal
Shri Atal Bihari Vajpai
Govt. Arts & Comm. College
INDORE (M.P.)



Date 23.03.2024

Minutes of IQAC Meeting

The IQAC meeting was held on 23.03.2024. The agenda of the meeting is as follow-

Agenda of the Meeting

1. Presentation of Action Taken Report
2. Criteria wise Discussion of 2019-20
3. Deadline for the Submission of AQAR 2019-20
4. Websites upgradation
5. Task to be done in March – April

Following Criterion members attended the meeting-

S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman
2.	Dr. Usha Jain	Chief Coordinator
3.	Dr. Namita Katju	Coordinator Member.
4.	Dr. Kavita Rawat	Member
5.	Dr. Sushma Shrivastav	Member
6.	Dr. R.S. Waghela	Member
7.	Dr. Mahesh Gupta	Member
8.	Dr. Venu Trivedi	Member
9.	Dr. D.N. Purohit	Member
10.	Dr. S.P. Pandey	Member
11.	Dr. Sunita Sharma	Member
12.	Dr. Manisha Mathur	Member
13.	Dr. Diwakar Mahobiya	Member
14.	Dr. Padma Patel	Member

Dr. Sudeep Chhabra

23.3.24

15.	Dr. Dipti Agrawal	Member	<i>Dr. Dipti Agrawal</i> 23/3/24
16.	Dr. Arun Arya	Member	<i>Dr. Arun Arya</i>
18.	Dr. Shandhya Bhargava	Member	<i>Dr. Shandhya Bhargava</i> 23.3.2024
17.	Dr. Aaditya Lunavat, Dr. Amar Vatnani, Dr. Jyoti Taneja	Advisory Board	<i>Dr. Aaditya Lunavat</i> <i>Dr. Amar Vatnani</i> <i>Dr. Jyoti Taneja</i>

18. Dr. Geta Choudhary
19. Dr. Sunita Malviya

The meeting of all the IQAC members along with the website in charge and the advisory committee was conducted in IQAC. In the presence of the principle of the college.

- 1. Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented
- 2. Action Taken Report-** The action taken report Was presented by IQAC coordinator Dr. Usha Jain. Where the successful completion and submission of 18-19 AQAR was mentioned. The previous meeting of IQAC focused on the completion of 2019-20 AQAR where all the criteria members were requested to collect the respective data of their criteria. So, it was commendable that three out of seven criteria are complete and remaining criterion will be completed with in a week.
- 3. The Requirements from the incomplete criterion are as follow -**
 - Complete 2- Teaching Learning and Evaluation (Incomplete)
 - Criterion 3- Research Innovation and extension (3.4.1)
 - Criterion 5- Students Support and Progression (5.1.1, 5.1.3, 5.2.2)
 - Criterion 7 - Institutional Values and Best Practices (7.1.6, 7.1.1)
- 4. The Deadline to submit 2019-20 AQAR – 03-4-2024** was fixed by the head of the institution Dr. Prakash Garg for the submission of 2019-20.
- 5. Websites Upgradation**
- 6. Value added Programs to be conducted by the department**
- 7. Vote of thanks** – vote of thanks was given by Dr. Usha Jain, IQAC Coordinator. She appreciated the commitment and dedication of all the team members

Usha Jain
Dr. Usha Jain
IQAC Coordinator

Prakash Garg
Principal
Shri Atal Bihari Vajpai
Govt. Arts & Comm. College
INDORE (M.P.)

Notice

All the members of the Institutional Quality assurance (IQAC) are requested to attend the meetings of the committee, scheduled to take place on 16th October 2023 at 12:00 in IQAC Hall. The agenda of the meetings are as follow.

- Opening Remarks
- Distribution of the Criteria
- Discussion on the action to be taken in the Academic year 2023-24
- Review of the Previous action plan
- Any other business
- Adjournment

Members are expected to come prepared to discuss the agenda. In case any of the member is unable to attend the meeting, kindly notify the undersigned.

Thanking You

Sincerely



Dr. Usha Jain

Coordinator IQAC

Minutes of IQAC Meeting

IQAC meeting held on 16.10.2023 at 12 P.M was attended by the following members of IQAC committee.

S.n.	Attendees	Member
1.	Dr. Prakash Garg	Chairman
2.	Dr. Usha Jain	Chief Coordinator
3.	Dr. Namita Kalju	Coordinator
4.	Dr. Kavita Rawat	Member
5.	Dr. Sushma Shrivastav	Member
6.	Dr. R.S. Waghela	Member
7.	Dr. Mahesh Gupta	Member
8.	Dr. Venu Trivedi	Member
9.	Dr. D.N. Purohit	Member
10.	Dr. S.P. Pandey	Member
11.	Dr. Sunita Sharma	Member
12.	Dr. Manisha Mathur	Member
13.	Dr. Diwakar Mahobiya	Member
14.	Dr. Padma Patel	Member
15.	Dr. Dipti Agrawal	Member
16.	Dr. Arun Arya	Member
17.	Dr. Aaditya Lunavat, Dr. Amar Vatnani, Dr. Jyoti Taneja	Advisory Board

1. **Opening of the Meeting-** The chairperson Dr. Prakash Garg welcomed all the members present in the meeting. The purpose of the meeting was explained and agenda presented.
2. **Distribution of Criteria-** The members were presented the file of respected Criterion for their perusal.
3. **Discussion on the Action Plan-** New action plan for the year 2023-24 was discussed in the meeting.
4. **Review of the Previous action plan** – The progress of the previous action plan was reviewed the member discussed the status of each Criterion.
5. **Any Other Business-** Dr. Jyoti Taneja, Dr. Amar Vatnani, Dr. Aaditya Lunavat informed about the policies of the college.
6. **Closing of the meeting** – The vote of thanks was given by the coordinator who proposed the next meeting to be scheduled on 18.10.2023



Dr. Usha Jain

IQAC Coordinator



Dr. Prakash Garg

Principal

Shri Atal Bihari Vajpai
Govt. Arts & Comm. College
INDORE (M.P.)


Minutes of IQAC Meeting

The IQAC meeting was held on 18th October 2023. The agenda of the meeting is as follow-

- Criterion wise meeting.
- Discussion on various aspects of criterion.
- Focus on proper documentation of various activities performed in the college.

S.n.	Attendees	Member
1.	Dr. Usha Jain	Chief Coordinator
2.	Dr. Kavita Rawat	Member
3.	Dr. Sushma Shrivastav	Member
4.	Dr. R.S. Waghela	Member
5.	Dr. Venu Trivedi	Member
6.	Dr. D.N. Purohit	Member
7.	Dr. S.P. Pandey	Member
8.	Dr. Manisha Mathur	Member
9.	Dr. Diwakar Mahobiya	Member
10.	Dr. Padma Patel	Member
11.	Dr. Dipti Agrawal	Member
12.	Dr. Arun Arya	Member

The meeting commenced at 11:30 AM in IQAC hall. One by one various criteria required for the accreditation of the college were discussed by the co-ordinator with the members of the committee and the issues to carry out the execution of various matrice were jotted down to be resolved as early as possible.


Dr. Usha Jain

IQAC Coordinator


DR - **Principal**
Shri Atal Bihari Vajpai
Govt. Arts & Comm. College
INDORE (M.P.)



कार्यालय प्राचार्य, श्री अटल बिहारी वाजपेयी
शासकीय कला एवं वाणिज्य महाविद्यालय, इन्दौर (म.प्र.)
ए.बी. रोड, भंवरकुआ चौराहा, इन्दौर (म.प्र.) 452017 फोन/फेक्स : 0731-2460579
Website : www.sabvgacc.in, E-mail : principalsabvgacc@rediffmail.com

इन्दौर, दिनांक : 5/1/24

॥ आवश्यक सूचना ॥

महाविद्यालय के समस्त विभागाध्यक्षों को सूचित किया जाता है। कि उनके विभाग की उनके विभाग की नैक हेतु आई.क्यू.ए.सी. के साथ मिटिंग निम्नानुसार रखी गयी है। सभी समय पर उपस्थित रहकर कार्य प्रारंभ करें।

दिनांक	समय	संबंधित विभाग/समिति	स्थान	विभागाध्यक्ष के हस्ताक्षर
09.01.2024	01:00	अर्थशास्त्र विभाग	IQAC कक्ष	
	02:00	भूगोल विभाग		
	03:00	हिन्दी विभाग		
10.01.2024	01:00	वाणिज्य विभाग	IQAC कक्ष	
	02:00	अंग्रेजी विभाग		
	03:00	समाजशास्त्र विभाग		
11.01.2024	01:00	मराठी विभाग	IQAC कक्ष	
	02:00	इतिहास विभाग		
	03:00	राजनीति विज्ञान विभाग		
12.01.2024	01:00	संस्कृत विभाग	IQAC कक्ष	
	02:00	एम.बी.ए.		
	03:00	ग्रंथालय/क्रीड़ा विभाग		

Ms. Usna Jain
IQ-A.C. Co-ordinator

प्राचार्य
श्री अटल बिहारी वाजपेयी,
शास. कला एवं वाणिज्य महाविद्यालय,
इन्दौर (म.प्र.)
PRINCIPAL
Shri Atal Bihari Vajpey
Govt. Government Arts & Co
INDORE

Minutes of The Meeting

IQAC and Department of Political Science, in the presence of the Head of the Institute conducted the Staff meeting on 27.12.2023 for the organization of "National Seminar on Human Rights on 29th Dec 2023"

Agenda of the Meeting is as follows-

1. Details of the planning of national seminar
2. Formation of Committees
3. Work distribution to the committees.

Human rights are very vital issue in today's modern world. It is relevant for students as well as faculty. Therefore, in the discussion with the all member of the staff, it was decided by the political science to carry out the national seminar on "**Different Aspects Of Human Rights in Present Perspective**". Various committees like Invitation, certificate, Registration, reporting were formed. The lists attached. The nominal fee of Rs 600 was decided for academicians /professional and for students Rs 300.

It was unanimously decided to invite Smt. Asha Mathur (Special Guest), Dr. Suresh T. Silavat (Special Guest), Smt. Shailendra Parashar (Keynote Speaker), Mr. Vijay Salvia (Speaker)

The meeting was presided over by Dr. Prakash Garg (Principal), Dr. D.K. Gupta (Administrative Officer), Dr. Aditya Lunawat (IQAC Advisor), Dr. Mamta Chandrashekar (HOD Political Science)



Dr. Usha Jain
Co-Ordinator IQAC



Dr. Prakash Garg
Principal

Principal

Shri Atal Bihari Vajpai
Govt. Arts & Comm. College
INDORE (M.P.)



Shri Atal Bihari Vajpayee Government Arts & Commerce College Indore (M.P.)

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Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com

Indore, Date 05.01.2024

Notice

Notice of the meeting was posted on the notice board of the college notice board and was also displayed on the official WhatsApp group of the college. Attached notice of the meeting

कार्यालय प्राचार्य, श्री अटल बिहारी वाजपेयी
शासकीय कला एवं वाणिज्य महाविद्यालय, इन्दौर (म.प्र.)
ए बी रोड, भनवरकुआ चौक, इन्दौर (म.प्र.) 452017 फोन/फैक्स : 0731-2460579
Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com

इन्दौर, दिनांक 05/01/24

॥ आवश्यक सूचना ॥

महाविद्यालय के समस्त विभागाध्यक्षों को सूचित किया जाता है कि उनके विभाग की उनके विभाग की बैठक हेतु आई.व्यू.ए.सी. के साथ मिटिंग निम्नानुसार रखी गयी है। सभी समय पर उपस्थित रहकर कार्य प्रारंभ करें।

दिनांक	समय	संबंधित विभाग/समिति	स्थान	विभागाध्यक्ष के हस्ताक्षर
09.01.2024	01:00	अर्थशास्त्र विभाग	IQAC कक्ष	
	02:00	भूगोल विभाग		
	03:00	हिन्दी विभाग / दर्शन विभाग		
10.01.2024	01:00	वाणिज्य विभाग	IQAC कक्ष	[Signature]
	02:00	अंग्रेजी विभाग		
	03:00	समाजशास्त्र विभाग		
11.01.2024	01:00	मराठी विभाग	IQAC कक्ष	
	02:00	इतिहास विभाग		
	03:00	राजनीति विज्ञान विभाग		
12.01.2024	01:00	संस्कृत विभाग	IQAC कक्ष	
	02:00	एम बी.ए.		
	03:00	ग्रंथालय/क्रीडा विभाग		

[Signature]
Dr. USHA Kain
IQAC Coordinator

[Signature]
प्राचार्य
श्री अटल बिहारी वाजपेयी,
शासकीय कला एवं वाणिज्य महाविद्यालय,
इन्दौर (म.प्र.)

Minutes of IQAC Meeting

Meeting of the three Departments i.e. Economics department, Geography department and Hindi department, was held in IQAC cell on 09.01.2024 at 1 to 3 P.M. following departmental heads attended the meeting

1. Economics *Alex Rodde*
 2. Geography *[Signature]*
 3. Hindi *[Signature]*
 4. Philosophy *[Signature]*
- 09.01.2024*

The agenda of meeting is as follows-

- Various requirements for the purpose of NAAC were briefed to the heads of the departments (the list of requirements is attached)
- Heads were asked to carry out faculty developments courses, workshop and seminars. They were also asked to maintain the record of faculty and students.

The meeting commenced at 1:00 PM in IQAC hall in the presence of heads and IQAC coordinator and advisor. The agenda of the meeting was discussed with the heads and the list of the requirements was provided to all the heads to carry out their work smoothly. Heads also agreed to provide the required information to the IQAC cell. The list of requirements is enclosed

LS

Dr. USHA Jain
IQAC - coordinator



**Shri Atal Bihari Vajpayee
Government Arts & Commerce College Indore (M.P.)**

(Accredited B+ Grade from NAAC)

AB Road, Bhanwar Kua Square, Indore (M.P.) 452017 Phone/Flex : 0731-2460579

Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com

Indore, Date 10.01.2024

Minutes of IQAC Meeting

Meeting of the three Departments i.e. Commerce department, English department and Sociology department, was held in IQAC cell on 10.01.2024 at 1 to 3 P.M. following departmental heads attended the meeting

1. Commerce *[Signature]* 10.01.24
2. English *[Signature]* 10/1/24
3. Sociology *[Signature]* 10/1/24

The agenda of meeting is as follows-

- Various requirements for the purpose of NAAC were briefed to the heads of the departments (the list of requirements is attached)
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[Signature]
Dr. Usha Jain
IQAC - Co-ordinator



**Shri Atal Bihari Vajpayee
Government Arts & Commerce College Indore (M.P.)**


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Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com


Indore, Date 11.01.2024


Minutes of IQAC Meeting

Meeting of the three Departments i.e. Marathi department, History department and Political science department, was held in IQAC cell on 11.01.2024 at 1 to 3 P.M. following departmental heads attended the meeting

1. Marathi -  11/01/24

2. History - 


3. Political Science - 

4 Psychology - 

The agenda of meeting is as follows-

- Various requirements for the purpose of NAAC were briefed to the heads of the departments (the list of requirements is attached)
- Heads were asked to carry out faculty developments courses, workshop and seminars. They were also asked to maintain the record of faculty and students.

The meeting commenced at 1:00 PM in IQAC hall in the presence of heads and IQAC coordinator and advisor. The agenda of the meeting was discussed with the heads and the list of the requirements was provided to all the heads to carry out their work smoothly. Heads also agreed to provide the required information to the IQAC cell. The list of requirements is enclosed.


Dr. Visha Jain
IQAC Coordinator

Shri Atal Bihari Vajpayee
Government Arts & Commerce College Indore (M.P.)

(Accredited B+ Grade from NAAC)

AB Road, Bhanwar Kua Square, Indore (M.P.) 452017 Phone/Flex : 0731-2460579

Website : www.sabvgacc.org, E-mail : principalgaccindore@rediffmail.com

Indore, Date 12.01.2024

Minutes of IQAC Meeting

Meeting of the three Departments i.e. Sanskrit department, MBA department and Sports department, was held in IQAC cell on 12.01.2024 at 1 to 3 P.M.

following departmental heads attended the meeting

4. Sanskrit



5. MBA



6. Sports

7. Library



The agenda of meeting is as follows-

- Various requirements for the purpose of NAAC were briefed to the heads of the departments (the list of requirements is attached)
- Heads were asked to carry out faculty developments courses, workshop and seminars. They were also asked to maintain the record of faculty and students.

The meeting commenced at 1:00 PM in IQAC hall in the presence of heads and IQAC coordinator and advisor. The agenda of the meeting was discussed with the heads and the list of the requirements was provided to all the heads to carry out their work smoothly. Heads also agreed to provide the required information to the IQAC cell. The list of requirements is enclosed.

4/8
Dr. USHA Jain
IQAC Co-ordinator